

TOWN OF BROOKFIELD  
TOWN BOARD MINUTES  
JANUARY 17, 2023

**The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held on Tuesday, January 17, 2023 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.**

1) CALL TO ORDER.

The Town Board meeting was called to order by Chairman Henderson at 8:55PM with the following people present: Town Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, John Schatzman and Michael Schmitt; Town Administrator Tom Hagie; Town Attorney Michael Van Kleunen.

2) MEETING NOTICES.

Administrator Hagie confirmed that the meeting agenda was noticed as required by law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Schatzman to approve the agenda.

Seconded by Supervisor Stanelle.

*Motion Passed Unanimously.*

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of January 3, 2023 Town Board with corrections.

Seconded by Supervisor Kohlmann.

*Motion Passed Unanimously.*

Motion by Supervisor Stanelle to approve the minutes of the January 3, 2023 Joint Town Board and Community Development Authority with corrections.

Seconded by Supervisor Kohlmann.

*Motion Passed Unanimously.*

5) CITIZEN COMMENTS.

None.

6) OLD BUSINESS.

None.

7) NEW BUSINESS.

a. Discussion and possible action regarding Interim Town Clerk.

Motion by Supervisor Schatzman to approve the Interim Town Clerk as presented.

Seconded by Supervisor Stanelle.

*Motion Passed Unanimously.*

8) DEPARTMENT, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:

a. Sanitary District No. 4

i. Discussion and possible action regarding Indemnification and Hold Harmless Agreement with Hydro-Klean.

Motion by Supervisor Kohlmann to approve the agreement as presented.

Seconded by Supervisor Schmitt.

*Motion Passed Unanimously.*

- ii. Discussion and possible action regarding the final Pay Application for the Springdale Road Manhole Rehabilitation project.

Motion by Supervisor Stanelle to approve the final Pay Application noting the Town being responsible for \$18,008.90 as shown on the Contract cost summary.

Seconded by Supervisor Schatzman.

*Motion Passed Unanimously.*

- 9) Adjourn into **CLOSED SESSION**, according to Wis. Stat. §19.85(1)(e) for deliberating or negotiating the purchase of public property, investing of public funds or conducting other public business, whenever competitive or bargaining reasons require a closed session: Contract for Legal Services with Axley Brynelson, LLP.

Motion by Supervisor Stanelle to enter closed session at 9:10 PM.

Seconded by Supervisor Kohlmann.

*Motion Passed Unanimously.*

- 10) Reconvene into **OPEN SESSION**, according to Wis. Stat. §19.85(2), for any necessary action resulting from the Closed Session.

Motion by Supervisor Kohlmann to reconvene into open session at 9:34 PM.

Seconded by Commissioner Schatzman.

Action resulting from the Closed Session:

Motion by Chairman Henderson to approve the Axley Brynelson contract as presented.

Seconded by Commissioner Schmitt.

*Motion Passed Unanimously.*

- 11) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Schmitt to approve the vouchers and checks dated 12/7/2022-12/20/2022 in the amount of \$158,875.46.

Seconded by Supervisor Kohlmann.

*Motion Passed Unanimously.*

Motion by Supervisor Kohlmann to approve the vouchers and checks dated 1/4/2023-1/17/2023 in the amount of \$457,723.57.

Seconded by Supervisor Kohlmann.

*Motion Passed Unanimously.*

- 12) COMMUNICATIONS AND ANNOUNCEMENTS.

Chairman Henderson noted that there would be a joint Town Board-Community Development Authority meeting on Tuesday, January 31, 2023.

- 13) ADJOURN

Motion by Supervisor Kohlmann to adjourn at 9:51 PM.

Seconded by Supervisor Schmitt.

*Motion Passed Unanimously.*

Respectfully submitted,  
Tom Hagie  
Town Administrator