

Town of Brookfield

DEPARTMENT OF DEVELOPMENT SERVICES
BRYCE HEMBROOK, TOWN PLANNER

ARCHITECTURAL CONTROL COMMITTEE MINUTES February 8, 2023

A meeting of the Architectural Control Committee of the Town of Brookfield was called to order by Chairman Dean Pearson at 6:00pm on Wednesday, February 8, 2023, at the Town of Brookfield Town Hall, 645 North Janacek Road, Brookfield, Wisconsin. Also present at the meeting was Town Planner Bryce Hembrook, Town Supervisor Steve Kohlmann and Committee members John Charlier, Richard Diercksmeier, Alan Lee, and Matt Paris.

1. **Confirmation of meeting notice**
Town Planner Hembrook reported receipt of verbal confirmation from the Clerk's Office that the meeting was noticed as required.

2. **Minutes.**
Chairman Pearson pointed out that on page two, five lines from the bottom of the paragraph, the word "sift" should read, "silt". Planner Hembrook agreed and will correct the error. A motion was made and seconded (Kohlmann / Charlier) to approve the January 11, 2023 minutes with the suggested amendment.
The motion was voted on and carried unanimously.

3. **S-0223-01 Shaun Relken (Innovative Signs, Inc.) representing Techniblend, is requesting review and approval of proposed permanent wall signage, located at 21800 Doral Road.**
Planner Hembrook described the location of the sign as being on the south face of the building towards Doral Road. The current sign in that same location is just under 84 square feet. The proposed new sign to replace that is 65 square feet, and meets code requirements. In the daytime, the sign would show the logo and darker grey colors and dark blue, and at night a lighter blue for "Promach", and "Techniblend" in white. The material is a perforated vinyl, which allows the light to show through at night, which gives the letters the white appearance. Mr. Relken clarified that projection off the façade will be 4.5 – 5 inches. A motion was made and seconded (Paris / Lee) to approve proposed permanent wall signage, located at 21800 Doral Road.
The motion was voted on and carried unanimously.

4. **Adjourn**
A motion was made and seconded (Kohlmann / Diercksmeier) to **adjourn** at 6:06pm.
The motion was voted on and carried unanimously.