

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
MARCH 21, 2023

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.

The Town Board meeting was called to order by Chairman Henderson at 7:00 p.m. with the following people present: Town Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, John Schatzman and Michael Schmitt; Town Attorney Michael Van Kleunen; Sanitary District Supervisor Tony Skof. Administrator/Interim Clerk Tom Hagie was absent and excused.

2) MEETING NOTICES.

The meeting was noticed on Friday, March 17, 2023 in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Schatzman to approve the agenda.

Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of March 7, 2023 Town Board meeting with corrections.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

5) CITIZEN COMMENTS.

None.

6) OLD BUSINESS.

None.

7) NEW BUSINESS.

a. Discover Brookfield Quarterly Update.

Anna Antoine from Discover Brookfield provided an update on the current and planned events and a summary of the financial status of Discover Brookfield.

b. Discussion of Board Member availability for upcoming Board of Review training sessions.

Chairman Henderson noted there is an upcoming Board of Review training being held virtually on May 1, 2023. Supervisors interested in attending the training should contact the Town Clerk to get registered.

c. Discussion and possible action regarding Resolution 2023-03: Governmental Responsibility for Urban Nonpoint Source and Stormwater Grants.

Motion by Supervisor Schatzman to approve the resolution as presented.

Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

8) DEPARTMENT, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:

a. Personnel Committee

i. Discussion and possible action regarding the McMahon Executive Selection proposal.

Ed Henschel with McMahon presented a proposal for professional consulting services.

Motion by Supervisor Schatzman to approve subject to the agreement be reviewed by the Town Attorney and signed by the Town Administrator and McMahon.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

b. Sanitary District No. 4

i. Discussion and possible action regarding Resolution 2023-04: Release Sanitary District No. 4 – Town of Brookfield Easements.

Motion by Supervisor Schmitt to approve the resolution as presented.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

ii. Discussion and possible action regarding replacement of Water Services Pumps 1 and 2.

Motion by Supervisor Kohlmann to approve the Municipal Well and Pump proposal in the amount not-to-exceed \$35,970.

Seconded by Supervisor Schmitt.

Motion Passed Unanimously.

9) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Schatzman to approve the vouchers and checks dated 2/23/2023-3/21/2023 in the amount of \$379,294.37.

Seconded by Supervisor Schmitt.

Motion Passed 4-0 with Supervisor Kohlmann voting present.

10) COMMUNICATION AND ANNOUNCEMENTS

Spring Election on Tuesday, April 4, Town Easter Egg Hunt on Saturday, April 8 and Elmbrook Church Easter Egg Hunt on Saturday, April 8.

11) ADJOURN

Motion by Supervisor Kohlmann to adjourn at 8:13 p.m.

Seconded by Supervisor Schmitt.

Motion Passed Unanimously.

Respectfully submitted,

Tom Hagie

Town Administrator/Interim Clerk