

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
MAY 2, 2023

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.

The Town Board meeting was called to order by Chairman Henderson at 7:03 p.m. following Board of Review with the following people present: Town Chairman Keith Henderson; Supervisors Steve Kohlmann, Ryan Stanelle, John Schatzman and John Charlier; DPW Superintendent Scott Hartung; Town Attorney Michael Van Kleunen; and Administrator/Interim Clerk Tom Hagie.

2) MEETING NOTICES.

The meeting was noticed on Friday, April 28, 2023 in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Schatzman to approve the agenda.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of April 18, 2023 Town Board meeting.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

5) CITIZEN COMMENTS.

None.

6) OLD BUSINESS.

None.

7) NEW BUSINESS.

a. Recommendation of appointments to Town Committees, Commissions, and Boards.

Chairman Henderson discussed the provided list of annual appoints and requested the Board review the list and provide additional names for consideration. The appointments will be approved at the May 16th Board meeting.

b. Recommendation and approval of Annual Appointments.

Motion by Supervisor Kohlmann to approve the list of Annual Appointments with changes.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

c. Discussion and possible action regarding a Temporary Class "B" Beer license for the Greater Brookfield Chamber of Commerce for Town Food Truck Festival on May 17, June 21, July 19, August 16, and September 20, 2023 from 4:30PM-8:00PM located at The Corners of Brookfield.

Motion by Supervisor Kohlmann to approve the license as presented.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

- d. Discussion and possible action regarding a Temporary Class "B" Beer and a Temporary "Class B" Wine license for the Greater Brookfield Chamber of Commerce for Town of Brookfield Arts, Crafts, and Drafts Festival on June 10 and 11, 2023 from 10:00AM-5:00PM located at The Corners of Brookfield.
Motion by Supervisor Schatzman to approve the minutes of April 18, 2023 Town Board meeting.
Seconded by Supervisor Stanelle.
Motion Passed Unanimously.
- e. Discussion and possible action regarding the extension of premises for El Gaucho Grill at 17800 N. Bluemound Road, Ste 7, Brookfield, WI 53045.
Motion by Supervisor Kohlmann to approve the minutes of April 18, 2023 Town Board meeting.
Seconded by Supervisor Schatzman.
Motion Passed Unanimously.
- f. Discussion and possible action regarding advanced ordering of capital equipment.
No Action. Board directed staff to provide quotes for review per the standard capital equipment purchase process.

8) DEPARTMENTS, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:

- a. Plan Commission
 - i. Recommendation to set a date for a public hearing for a zoning code text amendment to Section 17.02(14)(b)1 of the Town Code, related to conditional use permit procedures.
Motion by Supervisor Schatzman to set a date for a Public Hearing on May 23, 2023 at 7:00 p.m.
Seconded by Supervisor Stanelle.
Motion Passed Unanimously.
- b. Department of Public Works
 - i. Discussion and possible action for the purchase of lawn mower.
Motion by Supervisor Stanelle to approve the purchase of a Toro zero turn mower from Gielow's Lawn & Garden Equipment, Inc. in the amount of \$10,899.
Seconded by Supervisor Schatzman.
Motion Passed Unanimously.

9) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Stanelle to approve the vouchers and checks dated 4/19/2023-5/2/2023 in the amount of \$194,813.67.
Seconded by Supervisor Kohlmann.
Motion Passed Unanimously.

10) COMMUNICATION AND ANNOUCEMENTS

Supervisor Stanelle noted the progress on the pickleball courts at Wray Park and requested Administrator Hagie follow up with the sign request on Copenhill Road. Administrator Hagie noted the potential for additional shared revenue from the State and the possibility of the elimination of the personal property tax.

11) ADJOURN

Motion by Supervisor Kohlmann to adjourn at 7:45 p.m.
Seconded by Supervisor Charlier.
Motion Passed Unanimously.

Respectfully submitted,
Tom Hagie
Town Administrator/Interim Clerk