

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
JUNE 6, 2023

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.

The Town Board meeting was called to order by Chairman Henderson at 7:11 p.m. with the following people present: Supervisors Steve Kohlmann, Ryan Stanelle, John Schatzman and John Charlier; Sanitary District Superintendent Tony Skof; Town Attorney Michael Van Kleunen; and Administrator/Interim Clerk Tom Hagie.

2) MEETING NOTICES.

The meeting was noticed in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Kohlmann to approve the agenda with a request to move Item 10 to Item 4a.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of May 16, 2023 Town Board meeting with minor changes.

Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

4)a. COMMUNICATION AND ANNOUNCEMENTS

Attorney Van Kleunen and Administrator Hagie summarized the status of the property maintenance issue at 21715 Doneswood Dr and summarized the corrective action process. Supervisor Stanelle noted the Wray Park Pickleball Courts grand opening will be June 24, 2023 and other events related to the pickleball courts. Administrator Hagie noted that the Kossow Road reconstruction project is nearing completion and that the Elizabeth Court project will be completed by Friday, June 16, 2023.

5) CITIZEN COMMENTS.

Julie Heyen, 21675 Doneswood Dr, commented on the property maintenance issues at 21715 Doneswood Dr and thanked the Town Board and staff for their continued efforts on and attention to this issue.

6) OLD BUSINESS.

None.

7) NEW BUSINESS.

a. Discussion and possible action regarding an Extension of Premises Application from Café Hollander located at, 20150 Union St., Brookfield, WI. 53045 for every Thursday beginning July 6th and ending September 7th for the Brookfield Summer Beer Garden Event.

Motion by Supervisor Stanelle to approve.

Seconded by Charlier.

Motion Passed Unanimously.

b. Discussion and possible action regarding Appointment of Retail License Successor Agent for licensee ALDI #18.

Motion by Supervisor Kohlmann to approve.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

c. Discover Brookfield Quarterly Update.

Anna Matel Antoine, Tourism Director at Discover Brookfield, provided an update on the upcoming events, new marketing strategies, and finances of Discover Brookfield.

- d. Discussion and possible action to reschedule the Tuesday, July 4, 2023 Town Board meeting to Wednesday, July 5, 2023.

Motion by Supervisor Kohlmann to reschedule the Tuesday, July 4 Town Board Meeting to Wednesday, July 5.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

- e. Discussion and possible action regarding Resolution 2023-05: Master Schedule of Fees Update.

Motion by Supervisor Kohlmann to approve.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

8) DEPARTMENTS, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:

- a. Plan Commission

- i. Recommendation to schedule a Public Hearing for a Zoning Code Text Amendment related to Adult and Children Day Care Centers.

Motion by Supervisor Stanelle to set a date of June 27, 2023 for a public hearing.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

- ii. Recommendation of approval for a Zoning Code Text Amendment to Section 17.02(14)(b)1, related to Conditional Use Permit procedures.

Motion by Supervisor Stanelle to approve.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

- b. Sanitary District No. 4

- i. Discussion and possible action regarding the Water and Wastewater PLC/Radio Upgrades bid.

Motion by Supervisor Kohlmann to approve the Altronex Control Systems bid in an amount not to exceed \$231,000 contingent upon town attorney review and approval of the agreement and the exploration of possible grant funding options.

Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

9) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Schatzman to approve the vouchers and checks dated 5/17/2023-6/6/2023 in the amount of \$348,570.96.

Seconded by Supervisor Stanelle.

Motion Passed 4-0 with Supervisor Kohlmann voting present.

10) ITEM 10 MOVED TO ITEM 4)a.

11) ADJOURN

Motion by Supervisor Stanelle to adjourn at 7:55 p.m.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

Respectfully submitted,

Tom Hagie

Town Administrator/Interim Clerk