

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
AUGUST 1, 2023

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.

Chairman Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors John Charlier, Steve Kohlmann, John Schatzman, and Ryan Stanelle; Sanitary District No. 4 Superintendent Tony Skof, Town Planner Bryce Hembrook, Administrator/Interim Clerk Tom Hagie and Town Attorney Michael Van Kleunen.

2) MEETING NOTICES.

The meeting was noticed in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Schatzman to approve.

Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of July 18, 2023 Town Board meeting as presented.

Seconded by Supervisor Kohlmann.

Motion Passed 4-0 with Chairman Henderson voting present.

5) CITIZEN COMMENTS.

None.

6) OLD BUSINESS.

None.

7) NEW BUSINESS.

a. Discussion and possible action regarding a Temporary "Class B" (wine) application from the Elmbrook Education Foundation for an event to be held on Thursday, October 27th, "Boos & Ghouls Night Out" at the Corners of Brookfield Plaza.

Motion by Supervisor Charlier to approve.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

b. Discussion and possible action regarding setting a date for a public hearing to receive comments on a Conditional Use Permit request from William Rahfaldt, 101 N Brookfield Road, for a fence to be placed in the street yard.

Motion by Supervisor Kohlmann to set a date for a public hearing on August 22, 2023 at 7:00 p.m.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

c. Discussion and possible action regarding an agreement with Short Elliot Hendrickson Inc. to prepare a Comprehensive Outdoor Recreation Plan.

Motion by Supervisor Stanelle to approve the contract in the amount not to exceed of \$15,000 with the requested change by Supervisor Schatzman to strike Item 3 in Exhibit A-1.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

- d. Discussion and possible action regarding bids received for the Poplar Creek Interceptor Lining project.
Motion by Supervisor Charlier to approve the low bid received from Visu-Sewer, Inc. for \$2,632,500 subject to the approval by the City of Brookfield Sewer and Water Board and Common Council.
Seconded by Keith Henderson.
Motion Passed Unanimously.
- e. Discussion and possible action regarding the Public Service Commission Water Rate Increase Decision.
No action taken.

8) DEPARTMENTS, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS.

- a. Sanitary District No. 4
 - i. Presentation by Superintendent, Tony Skof, of the 2023 Drinking Water Analytical Report.
No action taken.

9) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Kohlmann to approve vouchers dated 7/19/2023-8/1/2023 in the amount of \$322,241.49.
Seconded by Supervisor Schatzman.
Motion Passed Unanimously.

10) COMMUNICATION AND ANNOUNCEMENTS.

Supervisor Stanelle summarized the key points from the Wisconsin Towns Association meeting he recently attended.

11) ADJOURN.

Motion by Supervisor Charlier to adjourn at 8:02 p.m.
Seconded by Supervisor Kohlmann.
Motion Passed Unanimously.

Respectfully submitted,
Tom Hagie
Town Administrator/Interim Clerk