

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
SEPTEMBER 5, 2023

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.

Chairman Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors John Charlier, Steve Kohlmann, John Schatzman, and Ryan Stanelle; Sanitary District No. 4 Superintendent Tony Skof, Town Planner Bryce Hembrook, Town Attorney Michael Van Kleunen and Administrator/Interim Clerk Tom Hagie.

2) MEETING NOTICES.

The meeting was noticed in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Schatzman to approve.

Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of August 15, 2023 Town Board meeting as presented.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

5) CITIZEN COMMENTS.

None.

6) OLD BUSINESS.

None.

7) NEW BUSINESS.

a. Discussion and possible action regarding a request by Cynthia Harms to amend the Conditional Use Permit issued for the Commercial Day Care located at 20711 Watertown Road.

Motion by Supervisor Schatzman to reconsider the denial of the request made at the August 15, 2023 Town Board Meeting.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

Motion by Supervisor Kohlmann to amend the Conditional Use Permit to remove the requirement of the placement of a chain-link fence and approve the modular block wall to protect the child play area.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

b. Discussion and possible action regarding an appeal of denial by Jack Cleland for a Beverage Operator (Bartender) License.

Motion by Supervisor Charlier to table the motion to the September 19, 2023 Town Board Meeting with a request for the following information from the applicant:

1. Provide a letter from Café Central of past work experience,
2. Provide clarification on current job status if license is denied,
3. Applicant's current supervisor to attend the next Town Board meeting.

Seconded by Supervisor Kohlmann.

Motion Passed 4-1 with Chairman Henderson opposed.

c. Discover Brookfield Quarterly Update.

Anna Matel Antoine, Tourism Director at Discover Brookfield, provided an update on the upcoming events, new marketing strategies, and finances of Discover Brookfield.

d. Discussion and possible action regarding the 2023-2026 Police Department Union Contract.

Motion by Supervisor Kohlmann to approve the Contract with a change to Section 12.01A.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

e. Discussion and possible action regarding the Short Elliot Hendrickson, Inc. Town of Brookfield Zoning Code Rewrite Agreement.

Motion by Supervisor Stanelle to approve in an amount not to exceed of \$24,750.

Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

f. Discussion and possible action regarding the Ehlers 2023 Sewer Rate Study Agreement.

Motion by Supervisor Kohlmann to approve in an amount not to exceed \$11,000.

Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

8) DEPARTMENTS, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS:

a. Plan Commission

i. Discussion and possible action regarding a recommendation of approval for a zoning code text amendment to Section 17.02(14)(g)11 related to fences.

Plan Commission to recommend a date for a public hearing at the September Plan Commission meeting.

Chairman Henderson allowed a request from Joseph Della, 21620 Greendale Drive, to make comment. Mr. Della asked if the new ordinance would be retroactive and asked for the name of the Town Attorney. Attorney Van Kleunen responded.

No Action.

ii. Discussion and possible action regarding a recommendation of denial of a request for a Conditional Use permit by William Rahfaldt for a field fence in the street yard on parcel BKFT1133999.

Motion by Supervisor Schatzman to deny the request for a Conditional Use Permit.

Seconded by Supervisor Kohlmann.

Chairman Henderson allowed comment by William Rahfaldt, 480 Claremont Court.

Motion Passed 3-2 with Supervisors Stanelle and Charlier opposed.

iii. Discussion and possible action regarding a recommendation to set a date for a public hearing for Aaron Tesch (Adult Day Services of Southeast Wisconsin) for a Conditional Use request to allow an adult day care in the B-2 limited General Business District, located at 20875 Crossroads Circle (BKFT1129999004).

Motion by Supervisor Stanelle to set a date for a public hearing on September 26, 2023 at 7:00 p.m.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

9) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Charlier to hold the Catalis invoice until after the Board of Review is complete and approve vouchers dated 8/16/2023-9/5/2023 in the amount of \$174,857.16.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

10) COMMUNICATION AND ANNOUNCEMENTS.

Administrator Hagie noted the Board of Review would meet on September 19, 2023 to adjourn to a future date to allow for the Town Assessors to update the Tax Roll.

11) ADJOURN.

Motion by Supervisor Charlier to adjourn at 9:16 p.m.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

Respectfully submitted,

Tom Hagie

Town Administrator/Interim Clerk