

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
SEPTEMBER 19, 2023

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.

Chairman Keith Henderson called the meeting to order at 7:05 p.m. with the following people present: Supervisors John Charlier, Steve Kohlmann, John Schatzman, and Ryan Stanelle; Assistant Fire Chief Tony D'Amico, Town Attorney Michael Van Kleunen and Administrator/Interim Clerk Tom Hagie.

2) MEETING NOTICES.

The meeting was noticed in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Schatzman to approve.
Seconded by Supervisor Stanelle.
Motion Passed Unanimously.

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of September 5, 2023 Town Board meeting as presented.
Seconded by Supervisor Kohlmann.
Motion Passed Unanimously.

5) CITIZEN COMMENTS.

None.

6) OLD BUSINESS.

a. Discussion and possible action regarding an appeal of denial by Jack Cleland for a Beverage Operator (Bartender) License.

Motion by Supervisor Stanelle to table.
Seconded by Supervisor Kohlmann.
Motion Passed Unanimously.

b. Discussion and possible action regarding creating Section 12.08 of the Municipal Code to allow the operation of Food Trucks.

Motion by Supervisor Schatzman to take no action.
Seconded by Supervisor Charlier.
Motion Passed Unanimously

7) NEW BUSINESS.

a. Discussion and possible action regarding a Resolution updating the Master Fee Schedule.

Motion by Supervisor Charlier to pass the resolution as presented.
Seconded by Supervisor Kohlmann.
Motion Passed Unanimously.

b. Discussion and possible action regarding the 2024 Budget.

Motion by Supervisor Kohlmann to authorize Administrator Hagie to publish the 2024 Budget.
Seconded by Supervisor Charlier.
Motion Passed Unanimously.

8) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Kohlmann to approve vouchers dated 9/6/2023-9/19/2023 in the amount of \$230,339.28.

Seconded by Supervisor Schatzman.

Motion Passed Unanimously.

9) COMMUNICATION AND ANNOUNCEMENTS.

Supervisor Kohlmann noted the Town Truck Day is Saturday. Chairman Henderson noted the last Town Food Truck night at the Corners is on Wednesday.

10) ADJOURN.

Motion by Supervisor Kohlmann to adjourn at 8:04 p.m.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

Respectfully submitted,

Tom Hagie

Town Administrator/Interim Clerk