

TOWN OF BROOKFIELD
TOWN BOARD MINUTES
OCTOBER 17, 2023

The regular meeting of the Town Board, Sanitary District No. 4, and Utility District No. 1 was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

1) CALL TO ORDER.

Chairman Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors John Charlier, Steve Kohlmann, Ryan Stanelle, and John Schatzman; Sanitary District No. 4 Superintendent Tony Skof, Town Attorney Michael Van Kleunen and Administrator/Interim Clerk Tom Hagie.

2) MEETING NOTICES.

The meeting was noticed in accordance with Open Meeting Law.

3) APPROVAL OF AGENDA.

Motion by Supervisor Schatzman to approve.

Seconded by Supervisor Stanelle.

Motion Passed Unanimously.

4) APPROVAL OF MINUTES.

Motion by Supervisor Stanelle to approve the minutes of October 3, 2023 Board of Review meeting as presented.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

Motion by Supervisor Stanelle to approve the minutes of October 3, 2023 Town Board meeting with changes.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

5) CITIZEN COMMENTS.

Tom Slavinsky, executive director, of Elmbrook Senior Taxi Service, 675 N. Brookfield Rd #105, Brookfield, WI 53045 thanked the Town Board for their continued support of the organization and shared town resident ridership information.

6) OLD BUSINESS.

None.

7) NEW BUSINESS.

a. Discussion and possible action regarding the 2023 Waukesha County Tax Collection Agreement.

Motion by Supervisor Stanelle to approve.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

b. Discussion and possible action regarding Johns Recycling 2024 Rate proposal.

Motion by Supervisor Charlier to approve.

Seconded by Supervisor Kohlmann.

Motion Passed Unanimously.

c. Discussion and possible action regarding the proposed 2024 Utility District (Stormwater Utility) Budget.

Motion by Supervisor Kohlmann to approve the budget as presented.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

d. Discussion and possible action regarding rescheduling the Tuesday, November 21, 2023 2024 Budget Hearing to Tuesday November 14, 2023.

Motion by Supervisor Kohlmann to approve.

Seconded by Supervisor Charlier.

Motion Passed Unanimously.

8) DEPARTMENTS, BOARDS, COMMITTEE/COMMISSION REPORTS/RECOMMENDATIONS.

a. Sanitary District No. 4

- i. Discussion and possible action regarding a Strand Associates, Inc. Task Order 23-03 for the design services of an iron filter rehabilitation project.
Motion by Supervisor Schatzman to approve.
Seconded by Supervisor Stanelle.
Motion Passed Unanimously.
- ii. Presentation by Ehlers Associates for the issuance of General Obligation Promissory Notes for the Poplar Creek Interceptor Lining.
No Action.
- iii. Discussion and possible action regarding a Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,000,000 General Obligation Promissory Notes, Series 2023A.
Motion by Supervisor Kohlmann.
Seconded by Supervisor Stanelle.
Motion Passed Unanimously.

9) ADJOURN INTO CLOSED SESSION, ACCORDING TO WIS. STAT. §19.85(1)(C), FOR THE PURPOSE OF CONSIDERING APPLICANT FOR THE TOWN CLERK POSITION.

Motion by Supervisor Kohlmann to adjourn into closed session at 7:50 p.m.
Seconded by Supervisor Schatzmann.
Motion Passed Unanimously.

10) RECONVENE INTO OPEN SESSION, ACCORDING TO WIS. STAT. §19.85(2), FOR ANY NECESSARY ACTION RESULTING FROM THE CLOSED SESSION.

Motion by Supervisor Kohlmann to adjourn into open session at 8:16 p.m.
Seconded by Supervisor Charlier.
Motion Passed Unanimously.

Action taken as a result of the closed session:

Motion by Supervisor Kohlmann to appoint Deanna Alexander to the Town Clerk position.
Seconded by Supervisor Charlier.
Motion Passed Unanimously.

11) APPROVAL OF VOUCHERS AND CHECKS.

Motion by Supervisor Charlier to approve vouchers dated 10/4/2023-10/17/2023 in the amount of \$350,211.34.
Seconded by Supervisor Schatzmann.
Motion Passed Unanimously.

12) COMMUNICATION AND ANNOUNCEMENTS.

Chairman Henderson noted Trick-or-Treat will be on Sunday, October 31. Supervisor Stanelle noted the Wisconsin Towns Association meeting on Wednesday, October 18.

13) ADJOURN.

Motion by Supervisor Schatzmann to adjourn at 8:24 p.m.
Seconded by Supervisor Stanelle.
Motion Passed Unanimously.

Respectfully submitted,
Tom Hagie
Town Administrator/Interim Clerk