

TOWN OF BROOKFIELD  
2024 BUDGET PUBLIC HEARING MINUTES  
NOVEMBER 14, 2023

**The 2024 Budget Public Hearing was held in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.**

1) CALL TO ORDER.

Chairman Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors John Charlier, Steve Kohlmann, Ryan Stanelle, and John Schatzman; Town Attorney Michael Van Kleunen and Administrator/Interim Clerk Tom Hagie.

2) MEETING NOTICES.

The meeting was noticed in accordance with Open Meeting Law.

3) PLEDGE OF ALLEGIANCE.

Chairman Henderson lead those in attendance in the Pledge of Allegiance.

4) APPROVAL OF AGENDA.

Motion by Supervisor Kohlmann to approve.

Seconded by Supervisor Charlier.

*Motion Passed Unanimously.*

5) PRESENTATION OF THE PROPOSED BUDGET BY CHAIRMAN HENDERSON AND ADMINISTRATOR HAGIE.

Chairman Henderson thanked everyone for attending and introduced the Town Employees in attendance before turning the presentation over to Administrator Hagie.

Administrator Hagie introduced himself and said one of his responsibilities is preparation of the budget. The Town strives to be as efficient as possible with your tax dollars while providing the same or better services as our neighbors. He stated that the department heads have done a fantastic job this year staying within their budgets and finding ways to maximize savings. Administrator Hagie stated the Town's ability to increase the levy to support the Town's budgetary needs is severely limited the year because a minimal allowable increase from net new construction. He noted the Town will again be using fund balance in the amount of \$435,000 in the 2024 budget to meet next year's budget needs.

Administrator Hagie noted that in 2024, once again the bulk of our revenue comes from our property taxes and the second biggest source is the hotel tax. The bulk of expenditures at 67% is public safety, which is mainly the police and fire departments. General government makes up about 17% of the overall budget. This points to how efficient we are with the money we have, while providing as many services to the Town residents as we possibly can. For each tax dollar, the bulk goes to schools at over 53%, and about 30% goes to the Town.

Administrator Hagie presented information related to the Town's room tax revenue. He noted the Town is collecting the maximum amount per state statute with the remaining funds being allocated to the Town tourism entity, Discover Brookfield.

Administrator Hagie stated that the Town's Mill Rate increased 5 cents per thousand as compared to last year. This included a decrease to the amount allocated to the General Fund for 2023. The Capital Equipment and Capital Improvement budgets were increased during the budgeting process to meet the needs of Town departments. The proposed 2023 Budget results in a nominal increase of approximately \$20 to the average single-family residential property owner.

The State calculated allowable municipal levy increase for 2023 based on the net new construction percentage is 0.23%, or roughly \$10,000. The Board is recommending utilizing the full 0.23% (\$10,000) levy increase allowable by the State and the use of \$435,000 of fund balance in the 2024 Budget.

6) QUESTIONS AND COMMENTS REGARDING THE PROPOSED BUDGET.  
None.

7) ADJOURN.  
Motion by Supervisor Kohlmann to adjourn at 7:18 p.m.  
Seconded by Supervisor Charlier.  
*Motion Passed Unanimously.*

Respectfully submitted,  
Tom Hagie  
Town Administrator/Interim Clerk