



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfieldwi.gov

MEETING MINUTES

Tuesday, April 21, 2026	Town Board	Eric Gnant Room
Immediately following the Annual Meeting	Utility District No. 1	TOB Municipal Building
	Sanitary District No. 4	645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:38 p.m.

Present: Chairman Keith Henderson, Supervisors Steve Kohlmann, John Charlier, Matthew Paris and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Administrator Tom Hagie, Department of Public Works Superintendent Scott Hartung, Sanitary District No. 4 Superintendent Tony Skof, Parks & Recreation Director Chad Brown, Chief of Police Chris Perket, Municipal Court Judge JoAnn Eiring, and Clerk Emily Howells.

2. Meeting Notices.

Howells confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Kohlmann to approve the agenda with the exception item 9b be removed from the agenda; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. April 8, 2026 meeting of the TB, UD1, SD4.

Motion by Charlier to approve the minutes of April 8, 2026; seconded by Kohlmann.

Motion prevailed by a voice vote (4-0).

Matthew Paris abstained.

5. Citizen Comments: Three-minute limit. None.

6. Committee/Commission Reports/Recommendations: None.

7. Old Business: None.

8. New Business:

a. Discussion and possible action regarding a Producer Full-Service Retail Sales Application from J. Henry & Sons for Whiskey & Watches at Craig Husar, located at 20100 W Bluemound Rd., on June 19, 2026.

Motion by Kohlmann to approve a Producer Full-Service Retail Sales Application from J. Henry & Sons for Whiskey & Watches at Craig Husar, located at 20100 W Bluemound Rd., on June 19, 2026; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

9. Departments Reports/Recommendations:

a. Sanitary District No. 4

1. Discussion and possible action regarding HydroCorp Cross Connection Program Service Agreement Renewal.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above.

Motion by Charlier to approve the HydroCorp Cross Connection Program Service Agreement Renewal not to exceed \$59,039.86; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

10. Approval of Vouchers and Checks.

Motion by Stanelle to approve vouchers and checks in the amount of \$2,850,005.53; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

11. Communication and Announcements.

- a. Stanelle announced the Wisconsin Towns Association (WTA) meeting is Wednesday, April 22, 2026 at 6:30 p.m.
- b. Fourth of July Volunteers are needed.
- c. Paris inquired as to whether the Town had a way to track exceptions year to year from the audit to which Hagie provided we do not.

12. Adjourn.

Motion by Kohlmann to adjourn at 7:50 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

Respectfully submitted by,
Emily Howells, Town Clerk