



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

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MEETING MINUTES

Tuesday, May 19, 2026 7 P.M.	Town Board Utility District No. 1 Sanitary District No. 4	Eric Gnant Room TOB Municipal Building 645 N. Janacek Rd., Brookfield, WI
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1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:00 p.m.

Present: Chairman Keith Henderson, Supervisors Steve Kohlmann, John Charlier, Matthew Paris and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Administrator Tom Hagie, Fire Chief John Schilling, Sanitary District No. 4 Superintendent Tony Skof and Clerk Emily Howells.

2. Meeting Notices.

Howells confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Charlier to approve the agenda with the exception that item 9 be placed immediately after item 8(b); seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. May 5, 2026 meeting of the TB, UD1, SD4.

Motion by Stanelle to approve the minutes of May 5, 2026; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit. None.

6. Committee/Commission Reports/Recommendations:

a. Plan Commission

1. Discussion and possible action regarding a request for Conceptual approval for Pabla Plaza redevelopment, including the Taste of India restaurant and banquet hall, located at 18110 W. Bluemound Road. Roger Schregardus (applicant), Manjit Singh (owner).

Motion by Paris to approve a request for Conceptual approval for Pabla Plaza redevelopment, including the Taste of India restaurant and banquet hall, located at 18110 W. Bluemound Road. Roger Schregardus (applicant), Manjit Singh (owner); seconded by Stanelle.

Motion prevailed by a voice vote (5-0).

2. Discussion and possible action regarding Ordinance 2026-03 Amending Certain Sections in Chapter 17 of the Town of Brookfield Municipal Code.

Motion by Paris to approve Ordinance 2026-03 Amending Certain Sections in Chapter 17 of the Town of Brookfield Municipal Code with changes subject to attorney approval (friendly Kohlmann); seconded by Charlier.

Motion prevailed by a voice vote (5-0).

7. Old Business:

a. Discussion and possible action regarding Board, Committee, and Annual appointments.

Motion by Chairman Henderson to approve the Board, Committee, and Annual appointments recommendations; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

8. New Business:

- a. Discussion and possible action regarding a Temporary Alcohol Beverage License for the Greater Brookfield Chamber of Commerce's Connect At 4 event hosted by ProHealth Care Regency Senior Living Communities, located at 777 N. Brookfield Rd from 4 P.M.-6 P.M.
Motion by Kohlmann to approve a Temporary Alcohol Beverage License for the Greater Brookfield Chamber of Commerce's Connect At 4 event hosted by ProHealth Care Regency Senior Living Communities, located at 777 N. Brookfield Rd from 4 P.M.-6 P.M.; seconded by Charlier.
Motion prevailed by a voice vote (5-0).
- b. Discussion and possible action regarding the appointment of a Residential Lighting Committee.
Motion by Charlier to approve the formation of a Residential Lighting Committee; seconded by Paris.
Motion prevailed by a voice vote (3-2).
Chairman Henderson and Supervisor Stanelle voted Nay.
Motion by Chairman Henderson to appoint Dean Pearson, Len Smeltzer, and Steve Kohlmann to the Residential Lighting Committee; seconded by Charlier.
Motion prevailed by a voice vote (5-0).
- c. Convene into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility: Town Administrator Compensation
Motion by Kohlmann at 8:25 P.M. to convene into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility: Town Administrator Compensation; seconded by Charlier.
Motion prevailed by a voice vote (5-0).
- d. Reconvene into **OPEN SESSION**, according to Wis. Stat. § 19.85(1)(c), for any necessary action resulting from the Closed Session.
Motion by Kohlmann at 9:00 P.M. to reconvene into **OPEN SESSION**, according to Wis. Stat. § 19.85(1)(c), for any necessary action resulting from the Closed Session.; seconded by Charlier.
Motion prevailed by a voice vote (5-0).
No action.

9. Departments Reports/Recommendations:

- a. Fire Department
 1. Discussion and possible action regarding the purchase of EMS Narcotic Security Safes and RFID Accountability System.
Motion by Charlier to approve the purchase of EMS Narcotic Security Safes and RFID Accountability System; seconded by Paris.
Motion prevailed by a voice vote (5-0).
- b. Police Department
 1. Discussion and possible action regarding authorization to request proposals for the review of the Town of Brookfield Police Department.
Motion by Charlier to approve authorization to request proposals for the review of the Town of Brookfield Police Department; seconded by Kohlmann.
Motion prevailed by a voice vote (5-0).
- c. Sanitary District No. 4
 1. Discussion and possible action regarding Compliance Maintenance Annual Report Resolution 21.
Motion by Kohlmann to approve Compliance Maintenance Annual Report Resolution 21; seconded by Charlier.
Motion prevailed by a voice vote (5-0).

10. Approval of Vouchers and Checks.

Motion by Kohlmann to approve vouchers and checks in the amount of \$231,398.81; seconded by Charlier.
Motion prevailed by a voice vote (5-0).

11. Communication and Announcements.

- a. Kohlmann announced Oscar's Frozen Custard is officially open.
- b. Hagie communicated that the concrete work at the Town Hall campus had been completed.

12. Adjourn.

Motion by Kohlmann to adjourn at 9:05 p.m.; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

Respectfully submitted by,
Emily Howells, Town Clerk