



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfieldwi.gov

MEETING MINUTES

Tuesday, June 16, 2026 7 P.M.	Town Board Utility District No. 1 Sanitary District No. 4	Eric Gnant Room TOB Municipal Building 645 N. Janacek Rd., Brookfield, WI
----------------------------------	---	---

1. Call to Order & Roll Call.

Chairman Henderson called the meeting to order at 7:00 p.m.

Present: Chairman Henderson, Supervisors Steve Kohlmann, John Charlier, Matthew Paris and Ryan Stanelle.

A quorum was met (5-0).

Staff Present: Administrator Tom Hagie, Fire Chief John Schilling, Parks & Recreation Director Chad Brown, Town Planner Rebekah Leto, Town Attorney Michael Van Klunen, and Clerk Emily Howells.

2. Meeting Notices.

Howells confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Charlier to approve the agenda with the exception that item 9 immediately follow item 8c; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

a. June 2, 2026 meeting of the TB, UD1, SD4.

Motion by Stanelle to approve the minutes of June 2, 2026; seconded by Charlier.

Motion prevailed by a voice vote (4-0-1). Chairman Henderson voted present.

5. Citizen Comments: Three-minute limit.

a. Bill Genteman voiced his dissatisfaction with the Weyer Road Drainage Project relating to his property.

b. Angie Otto voiced concerns regarding the size and location of the proposed Niess accessory building, located at 21395 Greendale Drive.

6. Committee/Commission Reports/Recommendations:

a. Plan Commission

1. Discussion and possible action on a Conditional Use Permit to consider a second accessory building located at 21395 Greendale Drive. Willhard Niess (owner).

Motion by Stanelle to approve a Conditional Use Permit for a second accessory building located at 21395 Greendale Drive with the recommended Plan Commission recommendations and an official landscape plan; seconded by Paris.

Motion prevailed by a voice vote (3-2). Charlier and Kohlmann voted Nay.

2. Discussion and possible action on an update of the extended Conceptual approval Johnson Financial Group, represented by The Redmond Company (applicant) on property owned by Bluemound Enterprises Limited Partnership located at 17740 W. Bluemound Road.

Motion by Stanelle to extend Conceptual approval for Johnson Financial Group, represented by The Redmond Company (applicant) on property owned by Bluemound Enterprises Limited Partnership located at 17740 W. Bluemound Road until September 30, 2026; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

3. Discussion and possible action regarding Chapter 17 Zoning Code Amendments related to the Regulation of Automobile Sale Uses.

No action.

7. Old Business: None.

8. New Business:

- a. Discussion and possible action regarding the 2026-2027 Alcohol Beverage License Applications.

Motion by Charlier to approve the 2026-2027 Alcohol Beverage License Applications as presented with the applicable change of agents; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

- b. Discussion and possible action regarding the introduction of Resolution 2026-05 to Vacate and Discontinue a Portion of North Lord Street.

Motion by Stanelle to refer the introduction of Resolution 2026-05 to Vacate and Discontinue a Portion of North Lord Street. to the Plan Commission and set a Public Hearing date of August 18, 2026; seconded by Paris.

Motion prevailed by a voice vote (5-0).

- c. Discussion and possible action regarding Weyer Road Drainage Improvement Project Payment Application No. 3.

Motion by Stanelle to table the item until we receive an itemized invoice for the work associated with the costs; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

- d. Convene into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility: Town Administrator Compensation

Motion by Kohlmann at 9:16 P.M. to convene into **CLOSED SESSION** pursuant to Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility: Town Administrator Compensation; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

- e. Reconvene into **OPEN SESSION**, according to Wis. Stat. § 19.85(1)(c), for any necessary action resulting from the Closed Session.

Motion by Kohlmann at 9:43 P.M. to reconvene into **OPEN SESSION**, according to Wis. Stat. § 19.85(1)(c), for any necessary action resulting from the Closed Session.; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

Motion by Chairman Henderson to approve all past salary disbursements, amend the Town Administrator contract to include a company vehicle, and place a review of the Town Administrator on the agenda the first meeting in October annually; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

9. Departments Reports/Recommendations:

a. Development Services

1. Property Maintenance Code Violations Report.

No action.

b. Fire Department

1. Discussion and possible action regarding the 2025 Town of Brookfield Fire Department Annual Report.

No action.

c. Parks & Rec

1. Discussion and possible action regarding Parkitecture Landscape Plan for Town parks and Town Hall campus.

No action.

d. Sanitary District No. 4

1. Discussion and possible action regarding Municipal Well & Pump Project Proposal for Well 1 Pump Replacement.

Motion by Kohlmann to approve Municipal Well & Pump Project Proposal for Well 1 Pump Replacement not to exceed \$16,380.00; seconded by Charlier.

Motion prevailed by a voice vote (5-0).

10. Approval of Vouchers and Checks.

Motion by Charlier to approve vouchers and checks in the amount of \$335,533.03; seconded by Stanelle.

Motion prevailed by a voice vote (4-0-1). Kohlmann voted present.

11. Communication and Announcements.

a. Kohlmann announced the stage at the Corners has been replaced and looks great.

b. Kohlmann announced the Town Tidings have been sent out.

c. Hagie communicated that he attended the Sandtrap's ribbon cutting.

d. Hagie communicated that we will be replacing the nameplates in Town Hall.

e. Hagie communicated that he attended the Greater Brookfield Chamber of Commerce golf outing.

12. Adjourn.

Motion by Charlier to adjourn at 9:50 p.m.; seconded by Kohlmann.

Motion prevailed by a voice vote (5-0).

Respectfully submitted by,

Emily Howells, Town Clerk