



Office of the Town Clerk

Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045

Office: 262-796-3788 | Clerk@TownofBrookfieldwi.gov

MEETING MINUTES

Tuesday, June 2, 2026 7 P.M.	Town Board Utility District No. 1 Sanitary District No. 4	Eric Gnant Room TOB Municipal Building 645 N. Janacek Rd., Brookfield, WI
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1. Call to Order & Roll Call.

Interim-Chairman Stanelle called the meeting to order at 7:00 p.m.

Present: Supervisors Steve Kohlmann, John Charlier, Matthew Paris and Ryan Stanelle. Chairman Henderson was absent and excused.

A quorum was met (4-0).

Staff Present: Administrator Tom Hagie, Fire Chief John Schilling, and Clerk Emily Howells.

2. Meeting Notices.

Howells confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

Motion by Charlier to approve the agenda; seconded by Kohlmann.

Motion prevailed by a voice vote (4-0).

4. Approval of Minutes:

a. May 19, 2026 meeting of the TB, UD1, SD4.

Motion by Kohlmann to approve the minutes of May 19, 2026; seconded by Charlier.

Motion prevailed by a voice vote (4-0).

5. Citizen Comments: Three-minute limit.

a. Bill Genteman voiced his dissatisfaction with the Weyer Road Drainage Project relating to his property.

6. Committee/Commission Reports/Recommendations: None.

7. Old Business: None.

8. New Business:

a. Discussion and possible action regarding the 2026-2027 Alcohol Beverage License Applications.

Motion by Charlier to approve the 2026-2027 Alcohol Beverage License Applications with stipulations: no indoor smoking and no gambling devices; seconded by Kohlmann.

Motion prevailed by a voice vote (4-0).

b. Discussion and possible action regarding setting a Special Meeting date to approve Anthony Vince Nail Spa's Alcohol Beverage License Application.

Motion by Charlier to set a virtual Special Meeting date on Monday, June 29 at 7 P.M. to approve Anthony Vince Nail Spa's Alcohol Beverage License Application.; seconded by Kohlmann.

Motion prevailed by a voice vote (4-0).

- c. Discussion and possible action regarding the 2026-2027 Secondhand Article Dealer License Applications.
Motion by Kohlmann to approve the 2026-2027 Secondhand Article Dealer License Applications; seconded by Charlier.
Motion prevailed by a voice vote (4-0).
 - d. Discussion and possible action regarding the 2026-2027 Wisconsin Towns Association Dues Invoice.
Motion by Kohlmann to approve the 2026-2027 Wisconsin Towns Association Dues Invoice in the amount of \$3,160.50; seconded by Paris.
Motion prevailed by a voice vote (4-0).
 - e. Discussion and possible action regarding an appointment to the Joint Review Board.
Motion by Stanelle to appoint Kevin Riordan to the Joint Review Board; seconded by Charlier.
Motion prevailed by a voice vote (4-0).
 - f. Discussion and possible action regarding Amendment No. 1 to Task Order No. 25-01 Davidson Road Reconstruction.
Motion by Paris to approve Amendment No. 1 to Task Order No. 25-01 Davidson Road Reconstruction not to exceed \$270,000; seconded by Charlier.
Motion prevailed by a voice vote (4-0).
9. Departments Reports/Recommendations: None.
10. Approval of Vouchers and Checks.
Motion by Charlier to approve vouchers and checks in the amount of \$342,998.34; seconded by Kohlmann.
Motion prevailed by a voice vote (4-0).
11. Communication and Announcements.
- a. Kohlmann inquired regarding property maintenance code violations. Hagie responded an update can be provided at the June 16th meeting.
 - b. Kohlmann announced that the Sandtrap has their grand opening Saturday, June 13th.
 - c. Howells announced Kate, our previous intern, started Full-Time as our Accounting Clerk, and our new intern, Emily, started her internship.
12. Adjourn.
Motion by Charlier to adjourn at 7:58 p.m.; seconded by Kohlmann.
Motion prevailed by a voice vote (4-0).

Respectfully submitted by,
Emily Howells, Town Clerk