Office of the Town Clerk
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MEETING MINUTES

		Eric Gnant Room
Tuesday, April 16, 2024		TOB Municipal Building
7:00pm	180th ANNUAL TOWN MEETING	645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.

   Chairman Henderson called the meeting to order at 7:00 p.m.

   Present: Chairman Keith Henderson; Supervisors John Charlier, Steve Kohlmann, John Schatzman and Ryan Stanelle. A quorum was met (5-0).

   Staff Present: Attorney Michael Van Kleunen, Administrator Tom Hagie, Clerk Deanna Alexander, Police Chief Chris Perket, Fire Chief Andrew Smerz, and Assistant Fire Chief Anthony D'Amico.

2. Pledge of Allegiance.

   Chairman Henderson led the meeting in the Pledge of Allegiance.

3. Meeting Notices.

   Alexander confirmed the meeting notices were posted as required by law.

4. Adoption of Agenda.

   Motion by Elector Mike Schmitt to adopt the agenda; seconded by Elector Anthony D'Amico.

   Motion prevailed by a voice vote (10-0).

5. Approval of Minutes:

   April 18, 2023 Annual Meeting.

   Motion by Elector Anthony D'Amico to approve the minutes as presented; seconded by Elector Mike Schmitt.

   Motion prevailed by a voice vote (10-0).

6. Introductions and Swearing In of Elected Officials.

   Chairman Henderson introduced Town staff present including Police Chief Chris Perket, Fire Chief Andrew Smerz, Assistant Fire Chief Anthony D'Amico, Public Works Superintendent Scott Hartung, SD#4 Superintendent Tony Skof, Municipal Court Clerk Kathy Stokke, and Parks and Recreation Director Chad Brown. Henderson also recognized Municipal Judge Joann Eiring, Ed Eberle from State Senator Rob Hutton's office and former Town Board Member Mike Schmitt.

7. Summary of 2023 Audit, presented by Baker Tilly.

   Michelle Walter, of Baker Tilly Virchow Krause, presented a summary of the Town's annual audit for the year ending on December 31, 2023. Ms. Walter noted that they will be issuing an unmodified opinion, which is the best rating that can be achieved, and that the Town and Sanitary District are both in very healthy financial shape.

8. State of the Town Report.

   Chairman Henderson noted that town is in great financial shape. He also summarized the current redevelopment at both the northeast and southeast corners of the Bluemound Road-Barker Road intersection.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above.

9. TIF District Update.

   Administrator Hagie presented an update of the TIF district, and went over the financial summary provided by the Town's financial advisor Ehlers Municipal Advisors. Lorrie Weichman asked about the occupancy rate at the Corners development. Hagie noted that the occupancy of the 244 apartments at the Corners is reported to be around 97% and that the commercial space is about 85% occupied.

10. Setting a Date for the 2025 Annual Meeting.

    Chairman Henderson proposed April 22, 2025 for the next Annual Meeting.

    Motion by Elector Mike Schmitt to set April 22, 2025 as the 2025 Annual Meeting date; seconded by Elector Anthony D'Amico.

    Motion prevailed by a voice vote (10-0).

11. Discussion and necessary action on any of the powers of a Town Meeting as defined in Section 60.10 Wis. Stats.

    Elector Mike Schmitt recommended a review of the Chairman and Town Board Supervisor salaries for discussion at a future Town Board meeting and for consideration at future meeting of the electors. He noted that salaries had not been adjusted in almost 30 years and should be increased to compensate for the level of effort put in by the board members given the significant increase in development in recent years. Attorney Van Kleunen recommended that town staff be directed to complete a compensation survey of similar sized communities with similar types of development for consideration by the Board and the Electors at the November budget hearing.

    Motion by Elector Mike Schmitt to have town staff complete a municipal elected officials compensation study; seconded by Elector Sue Kohlmann.

    Motion prevailed by a voice vote (10-0).

12. Adjourn.

    Motion by Elector Anthony D'Amico to adjourn at 7:42 p.m.; seconded by Elector Sue Kohlmann.

    Motion prevailed by a voice vote (10-0).

Respectfully submitted by,
Tom Hagie, Administrator/Interim-Clerk

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