Office of the Town Clerk
Town of Brookfield | 645 N. Janacek Road, Brookfield, WI 53045
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MEETING MINUTES

	Town Board	Erich Gnant Room
Tuesday, October 20, 2026	Utility District No. 1	TOB Municipal Building
7 p.m.	Sanitary District No. 4	645 N. Janacek Rd., Brookfield, WI

1. Call to Order & Roll Call.

   Chairman Henderson called the meeting to order at 7:00 p.m.

   Present: Chairman Henderson, Supervisors Steve Kohlmann, John Charlier, Matthew Paris and Ryan Stanelle.

   A quorum was met (5-0).

   Staff Present: Administrator Tom Hagie, Town Attorney Michael Van Kleunen and Clerk Emily Howells.

2. Meeting Notices.

   Howells confirmed the meeting notices were posted as required by law.

3. Approval of Agenda.

   Motion by Stanelle to approve the agenda; seconded by Paris.

   Motion prevailed by a voice vote (5-0).

4. Approval of Minutes:

   a. October 6, 2026 meeting of the TB, UD1, SD4.

      Motion by Stanelle to approve the TB, UD1, SD4 minutes of October 6, 2026; seconded by Kohlmann.

      Motion prevailed by a voice vote (5-0).

5. Citizen Comments: Three-minute limit.

   a. Elmbrook New Berlin Senior Taxi expressed appreciation for its continued partnership with the Town and shared current projections and successes, highlighting its ability to assist residents while keeping fares affordable.

6. Committee/Commission Reports/Recommendations: None.

7. Old Business: None.

8. New Business:

   a. Discover Brookfield Quarterly Update

      Angela Gunja from Discover Brookfield presented the Quarterly Update.

   b. Discussion and possible action regarding the 2027 Budget.

      Motion by Charlier to publish the 2027 Budget as presented; seconded by Paris.

      Motion prevailed by a voice vote (5-0).

   c. Discussion and possible action regarding WE Energies Davidson Road Electric Relocation Plan.

      Motion by Charlier to approve the WE Energies Davidson Road Electric Relocation Plan; seconded by Kohlmann.

      Motion prevailed by a voice vote (5-0).

9. Departments Reports/Recommendations: None.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above.

10. Approval of Vouchers and Checks.

    Motion by Kohlmann to approve vouchers and checks in the amount of $223,218.70; seconded by Charlier.

    Motion prevailed by a voice vote (5-0).

11. Communication and Announcements.

    a. Kohlmann communicated there is a Public Hearing October 27th that he will not be available to attend. Paris will not be available that date either.

    b. Hagie announced the Johnson Financial Group groundbreaking ceremony is Friday, October 30, 2026.

    c. Henderson announced that the Waukesha County Community Foundation will have a ribbon cutting on Wednesday, November 4, 2026.

    d. Henderson announced that there is a Wisconsin Towns Association meeting Wednesday, October 28, 2026 at 6:30 in the Town Hall.

    e. Howells announced the first day of In-Person Absentee Voting started Tuesday, October 20, 2026 and is ongoing through Friday, October 30, 2026.

    f. Charlier inquired about Waukesha's section of the Davidson Road project.

    g. Howells announced there will not be a Special Primary on November 17, 2026.

    h. Kohlmann announced the Residential Lighting Committee has generated recommendations that have been forward to the Town Attorney for review. Attorney Van Kleunen confirmed receipt of the recommendations for review.

    i. Charlier announced there are positions available on the Architectural Review Committee as another member is stepping down.

    j. Hagie announced Firehouse Subs gifted the Fire Department 10 tickets to Game 2 of the World Series.

12. Adjourn.

    Motion by Kohlmann to adjourn at 7:33 p.m.; seconded by Charlier.

    Motion prevailed by a voice vote (5-0).

Respectfully submitted by,

Emily Howells, Town Clerk

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